



EMPLOYMENT APPLICATION

FIRST NAME	MIDDLE	LAST	TODAY'S DATE
ADDRESS			POSITION APPLYING FOR
			EMAIL ADDRESS
CITY	STATE	ZIP	CELL PHONE
SOCIAL SECURITY #			ARE YOU 18 YEARS OR OLDER?

HOURS AVAILABLE: M _____ T _____ W _____ TH _____ F _____

WHAT TIMES ARE YOU NOT AVAILABLE TO WORK? _____

DATE YOU CAN BEGIN: ____/____/____ SALARY REQUESTED: _____

WILL YOU ACCEPT? (CHECK IF YES)

FULL TIME PART-TIME TEMPORARY SCHOOL MONTHS ONLY AS NEEDED/ SUBSTITUTE

EDUCATION AND TRAINING

DID YOU GRADUATE FROM HIGH SCHOOL OR RECEIVE A G.E.D.? YES NO DATE: ____/____/____

CHILDCARE RELATED COURSES AND TRAINING: _____

DO YOU HAVE A VALID TEXAS STATE DRIVER'S LICENSE? YES NO

DO YOU HAVE A TEXAS FOOD SERVICE WORKER PERMIT? YES NO

ARE YOU WILLING TO PREPARE LUNCHES AND SNACK IF NEEDED? YES NO

DO YOU HAVE A CURRENT FIRST AID/CPR CARD? YES NO

DO YOU HAVE A CURRENT INFANT-CHILD CARDIOPULMONARY RESCUSITATION CARD? YES NO

HAVE YOU EVER HAD A PROTECTIVE ORDER ISSUED AGAINST SOMEONE? YES NO

HAVE YOU EVER HAD A PROTECTIVE ORDER ISSUED ON YOURSELF? YES NO

DESCIBE THE NATURE: _____

HAVE YOU EVER FILED A CLAIM FOR WORKER COMPENSATION?

YES NO

DESCRIBE THE NATURE AND SURATION: _____

HAVE YOU EVER BEEN CONVICTED OF AN OFFENSE WHICH RELATES REASONABLY TO CREDIBILITY OR FITNESS TO PERFORM THE JOB YOU ARE APPLYING FOR?

YEAS NO

OFFENSE: _____ DATE: _____

I AUTHORIZE THE INVESTIGATION OF ALL MATTERS WHICH SPRINGBOK ACADEMY DEEMS RELEVANT TO MY QUALIFICATIONS FOR EMPLOYMENT. THIS INCLUDES ALL STATEMENTS MADE IN THIS APPLICATION AND IN ANY ATTACHMENTS OR SUPPORTING DOCUMENTS. I AUTHORIZE YOU TO REQUEST AND RECEIVE SUCH INFORMATION AND I RELEASE FROM ALL LIABILITY AND PERSONS (SUCH AS FORMER SUPERVISION OR EMPLOYMENTS) SUPPLYING IT. I ALSO RELEASE SPRINGBOK ACADEMY FROM ALL LIABILITY, WHICH MIGHT RESULT FROM MAKING THE INVESTIGATION.

I CERTIFY THE FACTS AND INFORMATION IN THIS APPLICATION AND IN ANY ATTACHMENTS OR SUPPORTING DOCUMENTS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FASLSIFICATION, MISREPRESENTATION OR OMMISSION, AS WELL AS ANY MISLEADING STATEMENTS OR OMMISSIONS, WILL BE CAUSE FOR DENIAL OF EMPLOYMENT OR IMMEDIATE TERMINATION, REGARDLESS OF WHEN OR HOW DISCOVERED.

I UNDERSTAND THAT I MAY RESIGN OR BE TERMINATED, WITHOUT CAUSE OR NOTICE, AT ANY TIME. I ALSO UNDERSTAND THAT SPRINGBOK ACADEMY MAY CHANGE, WITHDRAW AND INTERPRET OTHER POLICIES INCLUDING BUT NOT LIMITED TO WAGES, HOURS AND WORKING CONDITIONS AS IT DEEMS APPROPRIATE. I UNDERSTAND THAT REGULAR AND PUNCTUAL ATTENDANCE AND OVERTIME AS REQUESTED, IS A REQUIREMENT FOR THIS POSOTION.

I HAVE READ EACH OF THE ABOVE STATEMENTS. I HAVE ALSO REVIEWED ALL OF THE INFORMATION I PROVIDED IN THIS APPLICATION AND IN ANY ATTACHMENTS OR SUPPORTING DOCUMENTS.

SIGNATURE

DATE

PREVIOUS EMPLOYMENT

START WITH YOUR PRESENT OR LAST JOB.

NAME OF EMPLOYER: _____ START DATE: _____
ADDRESS: _____ END DATE: _____
CITY, STATE & ZIP: _____ BEGINNING WAGE: _____
SUPERVISOR: _____ ENDING WAGE: _____
REASON FOR LEAVING: _____ PHONE NUMBER: _____
WORK PERFORMED: _____

NAME OF EMPLOYER: _____ START DATE: _____
ADDRESS: _____ END DATE: _____
CITY, STATE & ZIP: _____ BEGINNING WAGE: _____
SUPERVISOR: _____ ENDING WAGE: _____
REASON FOR LEAVING: _____ PHONE NUMBER: _____
WORK PERFORMED: _____

NAME OF EMPLOYER: _____ START DATE: _____
ADDRESS: _____ END DATE: _____
CITY, STATE & ZIP: _____ BEGINNING WAGE: _____
SUPERVISOR: _____ ENDING WAGE: _____
REASON FOR LEAVING: _____ PHONE NUMBER: _____
WORK PERFORMED: _____

NAME OF EMPLOYER: _____ START DATE: _____
ADDRESS: _____ END DATE: _____
CITY, STATE & ZIP: _____ BEGINNING WAGE: _____
SUPERVISOR: _____ ENDING WAGE: _____
REASON FOR LEAVING: _____ PHONE NUMBER: _____
WORK PERFORMED: _____

SPRINGBOK ACADEMY
PRE-EMPLOYMENT QUESTIONNAIRE

PLEASE INCLUDE THIS QUESTIONNAIRE ALONG WITH YOUR APPLICATION. FEEL FREE TO USE ADDITIONAL PAPER IF NEEDED.

1. IN YOUR OWN WORDS, PLEASE DESCRIBE ELEMENTS YOU FEEL COMPRISE A QUALITY EARLY CHILD DEVELOPMENT CENTER.

2. WHAT QUALITIES DO YOU FEEL A TEACHER SHOULD POSSESS? PLEASE LIST IN THE ORDER OF IMPORTANCE TO YOU.

3. OF THE QUALITIES YOU LISTED, WHICH DO YOU FEEL YOU EXCEL IN AND WHY?

4. GIVE YOUR DEFINITION OF A TEAM PLAYER AND AN EXAMPLE OF HOW YOU PERSONIFY THAT DEFINITION.

5. TELL US HOW SPRINGBOK ACADEMY FITS INTO YOUR SHORT-TERM GOALS.